RURAL MUNICIPALITY OF HARRIS NO. 316

Bylaw No. 5-2022

A BYLAW FOR THE DESTRUCTION OF DOCUMENTS

THE COUNCIL OF THE R.M. OF HARRIS NO. 316 IN THE PROVINCE OF SASKATCHEWAN ENACTS AS FOLLOWS:

- 1. That a Records Retention and Disposal Schedule (the Schedule) for the municipality, attached hereto as "Schedule A" and forming part of this bylaw, be adopted.
- 2. That the Chief Administrative Officer of the Municipality is hereby authorized to destroy all applicable documents of the Municipality in accordance with the Schedule.
- 3. That the Chief Administrative Officer contact the Saskatchewan Archives Board before the destruction of any records mentioned in section (2) above and ensure that any documents requested by the Board for preservation in the Archives be deposited with the Board.
- 4. Bylaw No. 02-2002 is hereby repealed.

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Chief Administrative Officer

Subsection 116 The Municipalities Act

Read a third time and adopted this 3 day of Door 20 20

Chief Administrative Officer